

**TOWN OF ARLINGTON
MINUTES OF THE PERMANENT TOWN
BUILDING COMMITTEE MEETING**

TUESDAY, MAY 3, 2016

Location: Central Fire Station

Present: John Cole
Adam Chapdelaine
John Maher
Ruthy Bennett
Bob Jefferson
Bret Lambert

Guests: Brian DeFelippis
Eric Ammondson
Burt Barachowitz
Jeff Shaw
Rob Juusola

Absent: Allen Reedy
Diane Johnson
Bill Hayner

Chairman Cole called the meeting to order at 6:30 PM.

CENTRAL FIRE STATION

The meeting opened with an unveiling of the gold-level LEED plaque, which was awarded for the construction of the Central Fire Station. ACMI was present to record the event. Chairman Cole and Town Manager Chapdelaine, as well as PTBC member and Fire Chief Bob Jefferson, made brief remarks. Chairman Cole in particular praised Chief Jefferson's contribution to the project. A tour of the building was then given and light refreshments were served thereafter.

STRATTON SCHOOL

Rob Juusola gave an update on the progress of the construction including a discussion of the arrival of the modular classrooms and the construction of a temporary parking lot. He also reviewed the issuance of a RFP for a mover and suggested that a subcontractor be hired by his firm to expedite the moving as well as one for construction testing.

There was also a discussion for an amendment to the construction manager's contract to oversee modular construction at the Thompson School.

COMMUNITY SAFETY BUILDING

Items discussed:

1. Progress.

Brian reported on the progress of the work: DPH inspection of detention area was approved with one minor change; administration move is underway; punchlist items are being addressed; precast counters were damaged in shipping and installation and are being repaired; fire alarm testing is underway; and Phase 2 demolition is scheduled to begin next week. The generator is expected on site the week of July 14, 2016.

2. Project Budget Review.

Eric presented his May 3, 2016 memo documenting the following Change Order Proposals for review and approval:

COP 46, \$77.00

COP 76, \$21,688.00

COP 78, \$1,725.00

COP 82, \$1,761.00

COP 83, \$419.00

COP 98, \$6,111.00

COP 126, \$10,105.00

COP 138, \$1,264.00

COP 141, \$8,203.00

COP 144, \$1,834.00

COP 145, \$4,119.00

Total COPs presented for approval, \$57,286.00.

Upon a motion by Chapdelaine, seconded by Lambert, the Committee unanimously approved all of the above COPs as presented.

Brian presented an updated budget with an additional \$153,000 of contingency remaining. The Town has an additional contingency of \$500,000.

3. Roof Update.

Eric gave a report on the Sarnafil roof inspection. It was agreed to take no action until after Phase 2 is completed and to have Sarnafil reinspect the roof at that time.

4. Schedule.

It was agreed that PMA and John Cole would meet with Rico to discuss his requests for additional time. EAC projects Phase 2 completion in September. Brian and Eric feel that Phase 2 can be completed within 3 months' time (end of August).

5. Requisition.

Upon a motion by Maher, seconded by Lambert, the Committee unanimously approved Application for Payment #10 in the amount of \$115,114.16.

MISCELLANEOUS, HOUSEKEEPING AND INVOICES

Ruthy Bennett and Bret Lambert, as well as Adam Chapdelaine were requested to review designer submittals for the Thompson project. There have been five firms submitting proposals.

On a motion by Chapdelaine, seconded by Bennett, the April 19th minutes were unanimously approved with the exception that Cole and Lambert abstained not having been present.

The following invoices were approved on a motion by Chapdelaine, seconded by Lambert:

1. DRA, \$15,593.81;
2. PMA for CSB, \$17,610;
3. Broderick for CSB, \$578;
4. CSI for cable, \$520;
5. Donham & Sweeney for LEED services for CFS, \$7,500;
6. Progressive Communications for CFS, \$1,364.71; and
7. American Alarm for CSB phones and cables, \$930.

Chairman Cole briefly reviewed his presentation to Town Meeting.

There was a discussion concerning other school projects including the Thompson and Gibbs.

WHEREUPON a motion was made by Maher, seconded by Jefferson, to adjourn at 9:14 PM and it was unanimously voted.

Respectfully submitted,

John F. Maher, Clerk Pro Tem